

Rockford Historic Preservation Commission

December 13th, 2011 — 6:00 PM

Present: Mark McGinnis, Janna Bailey, Vickie Krueger, Scott Sanders, David Hagney

Absent: Alderman Doug Mark

Staff: Jonah Katz, Planner II

Other: Interested Parties

Approval of Minutes

A **MOTION** was made by Scott Sanders to **APPROVE** the minutes of the September 13, 2011 meeting as presented. The Motion was **SECONDED** by David Hagney and **CARRIED** by a vote of 5-0.

New Business

Certificate of Appropriateness

605 Indian Terrace

Mr. Katz explained the request for the COA was for the replacement of the roof. The majority of the work had already been completed by the applicant.

The applicant, Frank Houtkamp, stated that he was performing the roof work himself when he was informed that roof work required a roofing permit. He was also informed that a certificate of appropriateness would be required before a permit could be issued. Jessica Roberts allowed the roof work to proceed because of the need for emergency repairs.

Mr. Katz informed the Commission that no certificates of appropriateness were on file for roofwork on this property since the Indian Terrace district was created in 1984. Therefore the commission would be approving all changes made to the roof since then. While the metal roof on the north side of the house was the work that inspectors observed, the roof work on the other side was performed at an indeterminate date.

A **MOTION** was made by David Hagney to **Approve** the roof replacement. The **MOTION** was **SECONDED** by Vicki Krueger and **CARRIED** by a vote of 5-0.

220 S Madison – Millennium Center

Mr. Katz explained that the application was for three new signs placed on the property, as well as the change of design of the freestanding sign and Madison and Walnut. These signs were put up by the applicant without a sign permit or Certificate of Appropriateness.

The applicant did not attend. After questions about the permanent status of the signs and the materials that were used, the commission decided they needed more information about the context of the design. They discussed options for making the sign design sympathetic to the age of the building.

A **MOTION** was made by Scott Sanders to **Lay Over** the item until the next meeting to allow the applicant to attend and discuss the materials and design of the signage. The **MOTION** was **SECONDED** by Janna Bailey and **CARRIED** by a vote of 5-0.

Other Items

Mr. Katz presented a Draft Meeting Schedule for 2012.

Scott Sanders made a **MOTION** to approve the 2012 Historic Preservation Committee Meeting Schedule. The **MOTION** was **SECONDED** by David Hagney and **CARRIED** by a vote of 5-0.

Staff Report

Mr. Katz provided information about a presentation on Wednesday December 14th at Katie's Cup on the new State Historic Tax Credits. In addition to a presentation from Mike Jackson of the Illinois Historic Preservation Agency (IHPA), Mr. Katz will be presented maps of properties eligible for the tax credit. Mr. Katz or another HPC staff member can provide more information to the commission on this new program and its potential at January's meeting.

With no other business a **MOTION** was made by Vicki Krueger to adjourn the meeting of December 13th, 2011. The Motion was **SECONDED** by David Hagney and **CARRIED** by a vote of 5-0.

The meeting was adjourned at 6:25 p.m.
Submitted by Jonah Katz, Planner II